



Public Comment Policy

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| <i>Review</i> | |
| <i>Revision</i> | |
| <i>Issued</i> | 10-26-2023 |
| <i>Identifier</i> | Policy SSFL-014 |

Patrons may submit a request for reconsideration of library resources if:

- 1) They are a resident of the service area
- 2) They limit the scope of the appeal to a specific item
- 3) They have examined the entire item
- 4) They present a “Request for Reconsideration” in writing. The request must include:
 - a. The persons’ name, address(s), date
 - b. Title of the item to be considered
 - c. Author of the item to be considered
 - d. The reason for the request for reconsideration
- 5) They present their written request and reasons within 3 minutes during Privilege of the Floor at a regular board meeting

No action will be taken during the meeting.

No items or services will be pulled while under review.

Review will determine if policies have been adhered to.

A letter will be sent to the requestor with results of the review.