



## **Audio Visual Equipment Borrowing Policy**

<i>Review</i>	<b>06-24-2021</b>
<i>Revision</i>	<b>None</b>
<i>Issued</i>	<b>08-08-2017</b>
<i>Identifier</i>	<b>Policy SSFL-026</b>

Audio Visual Equipment is available for borrowing with a deposit of \$25.00. A form will be completed at the time of borrow.



I, \_\_\_\_\_ am borrowing \_\_\_\_\_,

\_\_\_\_\_, and \_\_\_\_\_

Pieces of equipment, for \_\_\_\_\_ (length of time).

I agree to return them in good condition and will receive my \$25 deposit back at that time.

\_\_\_\_\_ signature \_\_\_\_\_ date

\_\_\_\_\_ contact number