

Sharon Springs Free Library
Trustee Meeting
January 25, 2024

Present: Jeanne Irwin, Kerry Parsons, Bob Fucci, Susan Rorick, Kate Walrath, Patsy Nicosia, Belinda Ferris ,Margaret Kindling

Staff: JoAnn Fralick

Guests: none

Absent: Tonja Law

Call to Order: The regular meeting of the Sharon Springs Free Library was called to order at 7:05 by President Jeanne Irwin

- **Approval of Minutes:**
 - Minutes of the December 7th board meeting were reviewed and approved. (Margaret/Jeanne)
- **Treasurer's Report:**
 - Report accepted as presented at the February meeting
- **President's Report:**
 - Town putting up surveillance cameras on front and rear door
 - Chamber renewal coming up
 - Schoharie county office of services has announced funding to guest speakers about substance abuse. They are looking for area libraries to partner up with to share information /host speakers
 - Change of payroll completed
- **Director's Report:**
 - Book discussion was held January 19th
 - Sled dog day is scheduled in March 3/2/24 at 11am
 - New credit card acquired a credit card for the library
 - Story time late march JoAnn will teach about the eclipse and provide eclipse sunglasses for education
 - Summer reading posters and supplies are ordered
 - Payroll and checks are working well
 - Mary Fucci was hired and trained in December as a substitute

- Walmart grant application time is approaching
- St Paulies reported more than 18,000 pounds of clothes and \$722 was donated to the library
- JoAnn is using collection development money to place an order for nonfiction and large print
- **Privilege of the Floor** – none
- **Committee Reports**
 - Administration – none
 - Budget and Finance – none
 - Joint Facility – none
 - Facility maintenance – Bob comes every morning to check on pipes during freezing temperatures.
 - Fundraising-
 - Over \$5240 donations were collected – mailed 75 thank you letters to those patrons.
 - Executive - none
 - Nominating – none
 - Ad Hoc/ Search Committee -we have 8 resumes submitted for directors' position, interview questions being prepared for interviews
- **New Business**
 - Diversity group – Jeanne doing a shoe drawing in February to increase exposure and encourage diversity
 - Walmart grant – thinking of what we need to ask for
 - An idea to invite the book club from the school to a board meeting
- **Old Business**
 - Memorandum is now a contract for town and village donation “rent” \$900 payment now increased to \$1500 and now are separated by Town and Village

Meeting adjourned at 8:26pm. February 22ed will be the next meeting.

Sharon Springs Free Library

Profit and Loss YTD Comparison

January 1-25, 2024

	TOTAL	
	JAN 1-25, 2024	JAN 1-25, 2024 (YTD)
Income		
1005 Copies/fax/printer	45.80	45.80
43400 Donations		
43401 Donations - Other	25.20	25.20
43404 Clothing Shed	52.55	52.55
46431 Fundraising Letter	1,280.00	1,280.00
Total 43400 Donations	1,357.75	1,357.75
47500 Rental Income	3,300.00	3,300.00
50000 Carryover	-3,600.00	-3,600.00
Total Income	\$1,103.55	\$1,103.55
GROSS PROFIT	\$1,103.55	\$1,103.55
Expenses		
62110 Accounting Fees	279.00	279.00
62152 Programs/Youth	100.00	100.00
62800 Facilities		
62100 Contract Services		
62801 Janitorial Services	168.00	168.00
Total 62100 Contract Services	168.00	168.00
62891 Fuel	670.78	670.78
62893 Water/Sewer	-41.82	-41.82
Total 62800 Facilities	796.96	796.96
65050 Telephone, Telecommunications	65.30	65.30
65060 Automation		
65062 Spectrum	99.99	99.99
Total 65060 Automation	99.99	99.99
66000 Payroll Expenses	2,204.00	2,204.00
66001 Taxes, Disability, Unemployment	705.07	705.07
Total 66000 Payroll Expenses	2,909.07	2,909.07
Total Expenses	\$4,250.32	\$4,250.32
NET OPERATING INCOME	\$ -3,146.77	\$ -3,146.77
NET INCOME	\$ -3,146.77	\$ -3,146.77

Director's Report

January 2024

Programming: 1/19/24 Book Discussion - Hannah Coulter by Wendell Berry 4 attended

Looking ahead: 3/2/24 Library Sled Dog Day with Kate and Wren: If there is snow, there will be dog sled rides and snowshoeing outside. If there's no snow, they will do a program in the CR with sled dogs, gears, and sled with a story read by the musher. Could we perhaps offer hot chocolate?

3/22/24 I am planning to "teach" about the April 8 eclipse at Story Time. We will have viewing glasses and information available at the desk for patrons, as well.

SRP plans are in preliminary stage at this time. The theme this year is Adventures in the Library. I have ordered posters and a few supplies for this and am working on plans /ideas.

Miscellaneous:

- Employee forms were completed and sent to Evening Star. Our payroll is all set up now. The first payroll was submitted 1/12/24 and we received checks in the mail 1/19/24.
- Joyce is away but will be back at work 1/29.
- Mary Fucci was hired and trained in December and is now working well for us as a clerk.
- Joyce and JoAnn have done Sexual Harassment training.
- Stewart's Make-a-Wish grant for \$950 was submitted by Helen. We will hear in March.
- Walmart Grant?
- State Budget news: The Executive Budget supports public libraries by providing \$102.1 million of Library Aid, a \$2.5 million increase over FY2024 Enacted Budget levels, and a \$34 million for Library Construction to fund various capital projects. In addition, the Executive Budget appropriates \$3 million to ensure continued access to the New York State Electronic Library (NOVELny), a free online library of magazines, newspapers, maps, charts, research, and reference books available to all New Yorkers.
- St. Pauly's sent a letter sharing the impact our clothing shed has made over the last year...
18,052 pounds of clothing were donated to our shed in 2023
This was enough to clothe an estimated 3.325 people around the world
Based on this volume of clothing, we received \$722

Collection Development balance : \$9163.99

Our new credit card is in use now. I have an order ready for some j-nonfiction books to expand and update our collection. I have also ordered some large type (LT) to add to our collection which is appreciated by a number of our regular patrons.