

**Sharon Springs Free Library**  
**Trustee Meeting**  
February 22, 2024

**Present:** Kerry Parsons, Bob Fucci, Kate Walrath, Margaret Kindling, Tonja Law

**Staff:** JoAnn Fralick, Joyce Slater

**Guests:** none

**Absent:** Susan Rorick, Jeanne Irwin, Patsy Nicosia, Belinda Ferris

**Call to Order:** The regular meeting of the Sharon Springs Free Library was called to order at 6:59 by Margaret Kindling, acting as proxy for Jeanne Irwin.

- **Approval of Minutes:**

- Minutes of the January 25th board meeting was reviewed and approved. (Tonja/Bob)

- **Treasurer's Report:**

- Report accepted as presented. (Bob/Kerry)

- **President's Report:**

- Town put up a camera facing the shed, which has had a new break in
- Joint automation fees increase 3.5% increase, approved motion (Bob/Margaret)
- Walmart grant opens March 1, we are considering applying for computer and possibly printer. Helen is willing to do the application.

- One more entry into the shed. It was empty – Town has installed cameras and will check if it picked it up.

- **Director's Report:**

- Book discussion was held on 2/16. Wish You Were Here by Jodi Picoult. 6 attended.

- Library Sled Dog Day is coming up March 2 at 11am. Kate and Wren will teach, demonstrate and allow participants to ride on a dog sled if we have snow. If not, the program will be held in the Community Room. We will provide hot chocolate and snacks.
- We will have “eclipse viewer” glasses and information about the eclipse on April 8<sup>th</sup> available for patrons by mid- March.
- Annual Free Book Sale proposed date of April 20<sup>th</sup>. We are accepting books for donation.
- Helen and Gina have been working on the State Annual Report. Sent to Eric, and he will point out any further information or corrections needed. Tonja and Susan are working on the financial part of the report.
- Library was gifted a picture book, “The Girl Who Thought in Pictures: The Story of Dr. Temple Grandin.” JoAnn read to the board.
- Collection development balance: \$8744.70
- An order of Juvenile NF received and are displayed. Waiting for a new order for large type books

**Privilege of the Floor – none**

● **Committee Reports**

- Administration – none
- Budget and Finance – none
- Joint Facility – none
- Facility maintenance –Joyce noted a patron had concerns about outside lights in sofit area and wasting money on electricity. We will keep the lights on while evaluating security with clothing shed.
- Fundraising-none

- Executive - none
- Nominating – none
- Ad Hoc/ Search Committee -Belinda, Bob, Jeanne and Margaret met and an offer has been made. Waiting for additional information and background check before announcement being public.
- **New Business**
  - Book giveaway to be advertised on Facebook and in the newspaper. It will be held in the community room.
- **Old Business**
  - Kerry drew the selection for the shoe raffle gift card. Rose Edwards was our winner “because we are all different and we all need to be happy”. Rose will be notified of award.
- The meeting adjourned at 7:43pm. March 28th will be the next meeting.

# Sharon Springs Free Library

## Profit and Loss YTD Comparison

January 25 - February 22, 2024

	TOTAL	
	JAN 25 - FEB 22, 2024	JAN 1 - FEB 22, 2024 (YTD)
<b>Income</b>		
0001 Tax Revenue	51,500.00	51,500.00
1005 Copies/fax/printer	35.10	80.90
43400 Donations	212.90	212.90
43401 Donations - Other		25.20
43404 Clothing Shed		52.55
46431 Fundraising Letter	20.00	1,300.00
<b>Total 43400 Donations</b>	<b>232.90</b>	<b>1,590.65</b>
45000 Investments		
45030 Interest-Savings, Short-term CD	0.50	0.50
<b>Total 45000 Investments</b>	<b>0.50</b>	<b>0.50</b>
47500 Rental Income		3,300.00
50000 Carryover		-3,600.00
<b>Total Income</b>	<b>\$51,768.50</b>	<b>\$52,872.05</b>
<b>GROSS PROFIT</b>	<b>\$51,768.50</b>	<b>\$52,872.05</b>
<b>Expenses</b>		
62110 Accounting Fees	215.00	494.00
62152 Programs/Youth	37.68	137.68
62800 Facilities		
62100 Contract Services		
62801 Janitorial Services	168.00	336.00
<b>Total 62100 Contract Services</b>	<b>168.00</b>	<b>336.00</b>
62891 Fuel	517.11	1,187.89
62892 Electric	520.28	520.28
62893 Water/Sewer	-41.82	-83.64
<b>Total 62800 Facilities</b>	<b>1,163.57</b>	<b>1,960.53</b>
65010 Books, Subscriptions, Reference		
65011 Print Books	1,041.44	1,041.44
65013 DVDs	95.49	95.49
65016 Subscriptions - Mags, Newspaper	700.22	700.22
<b>Total 65010 Books, Subscriptions, Reference</b>	<b>1,837.15</b>	<b>1,837.15</b>
65050 Telephone, Telecommunications	68.90	134.20
65060 Automation		
65061 MVLS Automation	546.76	546.76
65062 Spectrum	99.99	199.98
<b>Total 65060 Automation</b>	<b>646.75</b>	<b>746.74</b>
65100 Other Types of Expenses		
65150 Memberships and Dues	60.00	60.00
<b>Total 65100 Other Types of Expenses</b>	<b>60.00</b>	<b>60.00</b>

# Sharon Springs Free Library

## Profit and Loss YTD Comparison

January 25 - February 22, 2024

	TOTAL	
	JAN 25 - FEB 22, 2024	JAN 1 - FEB 22, 2024 (YTD)
66000 Payroll Expenses	2,116.95	4,320.95
66001 Taxes, Disability, Unemployment	203.57	908.64
<b>Total 66000 Payroll Expenses</b>	<b>2,320.52</b>	<b>5,229.59</b>
<b>Total Expenses</b>	<b>\$6,349.57</b>	<b>\$10,599.89</b>
<b>NET OPERATING INCOME</b>	<b>\$45,418.93</b>	<b>\$42,272.16</b>
<b>NET INCOME</b>	<b>\$45,418.93</b>	<b>\$42,272.16</b>

# Sharon Springs Free Library

## Balance Sheet

As of February 20, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 SSFL Money Market	19,446.92
1001 Operating Fund	49,192.24
1002 SSFL Building Fund	2,799.82
<b>Total Bank Accounts</b>	<b>\$71,438.98</b>
Other Current Assets	
12000 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$71,438.98</b>
<b>TOTAL ASSETS</b>	<b>\$71,438.98</b>
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<b>LIABILITIES AND EQUITY</b>	<b>\$71,438.98</b>

## Director's Report

February 2024

Programming: 2/16/24 Book Discussion - "Wish You Were Here" by Jodi Picault. 6 Attended

Library Sled Dog Day is coming up soon...Saturday March 2nd at 11 a.m. Kate and Wren will teach, demonstrate, and allow participants to ride on a dog sled, if we have snow. If not, the program will be in the Community Room. We will provide hot chocolate and snacks.

We will have 'eclipse viewer' glasses and information about the eclipse on April 8th available for patrons by mid March.

Annual Free Book Sale: date? I have had a number of phone calls about donating books. We should put posters up about this soon.

### Miscellaneous:

- Helen and Gina have been working on the State Annual Report, soon to be finished. It has been sent to Eric to look over. He will point out any further information or corrections needed. Tonja and Susan are working on the financial part of the report.
- Helen is working on the Walmart Grant.

Collection Development balance: \$8,744.70

We received an order of juvenile nonfiction books to enhance our collection. They are displayed in the children's area. I am awaiting an order for some large-type books and plan to order several more of those next month.