

Sharon Springs Free Library
Trustee Meeting
June 26, 2025

Present: Bob Fucci, Jeanne Irwin, Margaret Kindling, Kate Walrath, Patsy Nicosia, (zoom- Helen Kommer)

Staff: Meghan Keaney

Guest: None

Absent: Susan Rorick, Belinda Feris, Kerry Parsons

Call to Order: The regular meeting of the Sharon Springs Free Library for June 26, 2025 was called to order at 7:03pm by Jeanne.

- **Approval of Minutes:**

- Minutes of May 22, 2025 board meeting reviewed and approved (Bob/Patsy).

- **Treasurer's Report: (Attached) reviewed and accepted**

- Helen still working on the categorizing balances, and are consistent within around \$200ish. Helen has broken down \$2925 donations. Donations to be allocated for pavilion operating fund via spreadsheets. She is working with the accountant for disability and FMLA insurance.

- **President's Report: (Attached)**

- Easement agreement -Bob, Margaret, Jeanne, Town and Village met to go over agreement by county by MIDTEL. We must sign it and send it back in with some clarifications. Motion made to approve signing(Margaret/Patsy).
 - Mike McCallion used his machines and worked on the back wall and clean-up of pavilion. Margaret will send a thank you card to Mike Luby, and Carol Vacca for donations. Ian Trombecky has done excellent work on the pad and path.

Director's Report: (Attached)

Programming

- **Adult Book Discussion:** Midnight in the Garden of Good and Evil by John Berendt
 - Number of Participants: 7 (including Meg)

Next Month's Book: Theme: Colorful Reads July 18th at 6:00 p.m.

May Programs Review:

- Smart Phone Savy with Mary from MVLs: 5/22/25. Number of Participants: 7
- The Cause of Newspaper Decline that Nobody's Talking About Video Presentation: 5/27/25

Number of Participants: 20

- Summer Reading Program Kick-Off & Pavilion Party: Monday, July 7th from 2 p.m. - 6 p.m.

- Meg requested 10 packages of hot dogs and 10 packages of buns from Stewart's
- Submitted request for usage of the school's hot dog roller, approved.
- Food will be set up in the community room and SRP registration will be inside with Meg at the desk.

Miscellaneous

- Pavilion arrived 6/9. Thank you, Bob, for overseeing the delivery!
- Received \$1,000 from community member Carol Vacca to help us complete the pavilion project.
- Mike McCallion came Mon, June 16th and cleared out the back lawn with his equipment.
- Meg visited Mrs. Korona's 7th Grade English Class (6/10/25) for their Independent Reading Project.
- Received \$100 from S.C.H.O.O.L as a thank you for sharing our community room for classes.
- The SSCS Student Council raised \$561 for the library during their community car wash (rescheduled from the original day).
- Meg will be going to Ms. Mays Story Squad for programming .

Grants/Funds

- Parsons Grant: \$8,562.67
- Stewart's Grant: \$1,097.83
- Summer Reading Program 2025: \$648.32

Privilege of the Floor – None

● **Committee Reports**

- Administration – cleaning position being filled by Mary Fucci. Jeanne will clean mop heads.
- Budget and Finance – none
- Joint Facility – met with for easement and parking lot (above)
- Facility maintenance – toilet needing ADA fittings
- Fundraising – none
- Executive - none
- Nominating – none
- Ad Hoc – Materials selection- Meg would like to have a further discussion on what books/gaps need to be filled to collection.

New Business –

- Cleaning person- Mary Fucci is filling the position.

Old Business – Parking lot- Webster needs 2 days of no rain and dry pavement. He also needs 24 hours before anyone can drive on it.

- The meeting adjourned at 8:21pm. Next meeting is July 24, 2025.

Profit and Loss YTD Comparison - For Monthly Meet

Sharon Springs Free Library

May 29-June 26, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	MAY 29 - JUN 26 2025	JAN 1 - JUN 26 2025 (YTD)
Income		
45000 Investments	0	0
45030 Interest-Savings, Short-term CD	1.11	5.00
Total for 45000 Investments	\$1.11	\$5.00
0001 Tax Revenue		52,963.35
1005 Copies/fax/printer		254.35
1018 Lost Book and DVD		16.95
43400 Donations	0	\$236.15
43401 Donations - Other		800.00
43404 Clothing Shed		96.89
46431 Fundraising Letter		1,045.00
Total for 43400 Donations	0	\$2,178.04
46422 LLSA (Local Lib. Services Aid)		149.30
47500 Rental Income		1,500.00
Services		116.99
Uncategorized Income		1,500.00
Total for Income	\$1.11	\$58,683.98
Cost of Goods Sold		
Gross Profit	\$1.11	\$58,683.98
Expenses		
62800 Facilities	0	\$130.00
62870 Property Insurance	612.00	1,990.27
62892 Electric	250.93	2,137.46
62100 Contract Services	0	\$470.00
62101 Fyr Fighter		370.00
62801 Janitorial Services		456.00
Total for 62100 Contract Services	0	\$1,296.00
62851 Cleaning Supplies		114.34
62891 Fuel		1,191.98
62893 Water/Sewer		167.29
Total for 62800 Facilities	\$862.93	\$7,027.34
65050 Telephone, Telecommunications	166.39	706.52
66000 Payroll Expenses	\$64.00	\$479.82
66001 Taxes, Disability, Unemployment		1,040.17
Total for 66000 Payroll Expenses	\$64.00	\$1,519.99

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Sharon Springs Free Library

May 29-June 26, 2025

DISTRIBUTION ACCOUNT	TOTAL	
	MAY 29 - JUN 26 2025	JAN 1 - JUN 26 2025 (YTD)
Payroll Expenses	0	\$4,988.00
FUTA	2,484.02	4,253.08
Gross Wages	4,436.54	15,408.56
FICA/Mcare		89.67
Payroll Adjustments		921.77
PFML Insurance		-4.55
SDI Disability Insurance		-1.20
SUTA		24.62
Total for Payroll Expenses	\$6,920.56	\$25,679.95
62110 Accounting Fees	0	\$4,391.94
62111 Banking Fees		35.00
Total for 62110 Accounting Fees	0	\$4,426.94
62152 Programs/Youth		268.25
65010 Books, Subscriptions, Reference	0	\$982.55
65011 Print Books		278.59
65013 DVDs		46.11
65015 Debit Card Balance		480.00
Total for 65010 Books, Subscriptions, Reference	0	\$1,787.25
65020 Postage, Mailing Service		154.00
65040 Office Supplies		536.72
65060 Automation	0	\$296.93
65061 MVLS Automation		593.86
65062 Spectrum		299.97
Total for 65060 Automation	0	\$1,190.76
65100 Other Types of Expenses	0	\$165.00
65150 Memberships and Dues		80.00
65170 Staff Development	0	0
68300 Travel and Meetings	0	0
68310 Conference, Convention, Meeting		28.00
Total for 68300 Travel and Meetings	0	\$28.00
Total for 65170 Staff Development	0	\$28.00
Total for 65100 Other Types of Expenses	0	\$273.00
80003 Machines	0	0
80004 Computers		2,186.00
Total for 80003 Machines	0	\$2,186.00
Uncategorized Expense		408.24
Total for Expenses	\$8,013.88	\$46,164.96
Net Operating Income	-\$8,012.77	\$12,519.02

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Other Income		
Other Expenses		
Net Other Income	0	0
Net Income	-\$8,012.77	\$12,519.02

Balance Sheet
Sharon Springs Free Library
As of June 26, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1000 NBT Bank - Money Market - 2344	27,753.51
1001 NBT Bank - Operating Fund - 3504	20,102.65
1002 NBT Bank - Building Fund - 4008	10,499.82
Cash Holding	-6,079.89
Total for Bank Accounts	\$52,276.09
Accounts Receivable	
Other Current Assets	
Total for Current Assets	\$52,276.09
Fixed Assets	\$227,478.84
Other Assets	
Total for Assets	\$279,754.93
Liabilities and Equity	\$279,754.93

Director's Report

June 2025

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